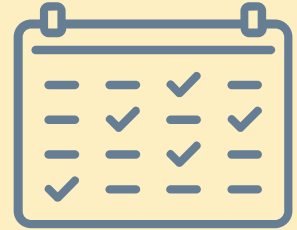
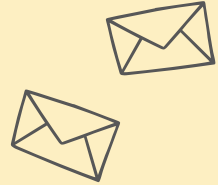




Waqifaat-e-Nau Refresher Course

Year 2025-2026



Contact Information



Mu'avina Sadr In Charge Waqifaat-e-Nau:
Maryem Bajwa



waqfnau@lajna.ca

Waqf-e-Nau Emails



Reconfirmation

waqifaat.reconfirmation@lajna.ca



Career Guidance

Careerguidance@waqfnau.ca



15+ Self Study

natteam1.waqfnau@waqfnau.ca

UK Waqf-e-Nau International: Contact Info



Phone

+442085447633



Email

info@waqfenaintl.org



Fax

+442085447643



Website

<https://www.waqfenaintl.org/contact-us/>

**When emailing, provide full name of parents, grandparents, child's name, phone number and member code*

Pardah Guidelines



LAJNA IMA'ILLAH CANADA

Pardah Guidelines

وَقُلْ لِلْمُؤْمِنَاتِ يَغْضُضْنَ مِنْ أَبْصَارِهِنَّ وَيَحْفَظْنَ فُرُوجَهُنَّ
وَلَا يُبْدِينَ زِينَتَهُنَّ إِلَّا مَا ظَهَرَ مِنْهَا وَلْيَضْرِبْنَ بِخُمُرِهِنَّ
عَلَى جُيُوبِهِنَّ

And say to the believing women that they restrain their eyes and guard their private parts, and that they disclose not their natural and artificial beauty except that which is apparent thereof, and that they draw their head-coverings over their bosoms (24:32)

يَا أَيُّهَا النَّبِيُّ قُلْ لِّأَزْوَاجِكَ وَبَنَاتِكَ وَنِسَاءِ الْمُؤْمِنِينَ يُدْنِينَ
عَلَيْهِنَّ مِنْ جَلَابِيزِهِنَّ • ذَلِكَ أَدْنَى أَنْ يُعْرَفْنَ فَلَا يُؤْذَيْنَ • وَكَانَ
اللَّهُ غَفُورًا رَحِيمًا

O Prophet! tell thy wives and thy daughters, and the women of the believers, that they should draw close to them portions of their loose outer coverings. That is more likely that they may thus be distinguished and not molested. And Allah is Most Forgiving, Merciful (33:60)

Haya (Modesty) is a part of faith

- Bukhari

As Per Instructions of Huzoor Anwar^(ره)

"Similarly, Ahmadi women and girls should always remember that, in the name of fashion or following the latest trends, they should not sacrifice their modesty. Some Lajna members say they have covered part of their heads and consider that enough. Similarly, some ladies wear overcoats in the name of observing pardah [the veil] but with sleeves rolled all the way up their arms. Yet, Allah the Almighty has already stated that the hijab requires a woman to fully cover her hair in public and to wear loose fitting garments and ensure that her collar and chest area is not exposed. So, Ahmadi women should pay careful attention to protecting their modesty and chastity. Failing to do so is to violate the commands of Allah and those limits established by Islam for the sake of protecting the dignity and virtue of Muslim women."

Address at Lajna Ima'illah UK National (I'tima' 2021)

Our hair should be completely covered, both at the front and back

Our chin should be covered at a minimum and a niqab worn if we are wearing embellished make-up

Sides of the cheeks should be covered so no hair shows

A Jilbab can be a burqah, coat, shador, etc as long as it is an outer garment

If the outer garment has buttons or a zipper, they need to close all the way down

The outer garment should be loose fitting, simple, not unnecessarily embroidered

The outer garment must fall below the knees

Watch this video for more details

<https://youtu.be/N2nz7QsqBF8?feature=shared>

IT SUPPORT

LAJNA IT SUPPORT



EMAIL PASSWORD RESET



1. Lajna email password reset requests should be emailed to: gsuitesupport@lajna.ca
2. In your email, clearly state whether an email password reset or portal password reset is required.
3. Password reset email must be sent by local GS or Naib GS with CC to the local Sadr sahiba
4. Please do not send the request through multiple channels. (WhatsApp, Google Chat, Text Message, etc)
5. Any password reset request sent from a personal email address will not receive a temporary password.
6. Please include the email address that requires the password reset.
such as:
Majlis: ABC
Department: Tajnid
Email: abcdxyz@lajna.ca
7. When submitting requests for local departments, please send one request per email.



REPORTING PORTAL PASSWORD RESET

1. Password reset for the reporting portal is available as a **self-service option**.
2. Due to any technical issue if you need assistance to reset portal password please email:
reportingportalsupport@lajna.ca (NEW!)



ALL OTHER REPORTING PORTAL ISSUES

1. Please send us an email to: reportingportalsupport@lajna.ca
2. Include the department name in the subject line of the email (ex. Tajnid Report Issues).
3. Include a **detailed description of the problem**. Simply stating "not saving reports" provides insufficient information for us to troubleshoot the issue.



FOR ALL OTHER INQUIRIES

1. Please email: it@lajna.ca
2. If the problem requires immediate attention, send a text message to Lajna IT In-Charge at **306-715-4616** informing them to check their email.

Wasiyyat

IMPORTANCE OF WASIYYAT FOR OFFICE BEARERS



"اپنی عاملہ کے ممبران کو توجہ دلائیں اور یاد دہانی کروائیں کہ ہر ممبر وصیت کے نظام میں شامل ہو۔ لیکن اس کے لئے آپ نے فورس نہیں کرنا۔ اگر کوئی کہتا ہے کہ میں اس لئے وصیت نہیں کرتا کہ میں شرائط وصیت کو پورا نہیں کر سکتا تو اس سے پوچھیں کیا جو دس شرائط بیعت ہیں وہ تم پوری کر رہے ہو۔ اس طرح تو پھر پورا نہ کرنے کے نتیجہ میں احمدی بھی نہیں رہتا۔ بہر حال ان شرائط پر عمل پیرا ہونے کی ایک کوشش ہوتی ہے اور وہ کوشش کرتے رہنا چاہیئے۔"

(رموقع میٹنگ نیشنل مجلس عاملہ خدام الاحمدیہ نیوزی لینڈ مورخہ یکم نومبر 2013، شائع شدہ روزنامہ الفضل 30 نومبر 2013)

"Draw the attention of your own Amila members and remind them that everyone should join the institution of Wasiyyat. But you should not force them to do this. If someone says that he cannot join the Wasiyyat because he is unable to fulfill the conditions of the wasiyyat, then you can ask them whether they are fulfilling the ten conditions of Bai'at, and that if they are not doing so then they cannot even remain an Ahmadi. The aim is to try to live up to these conditions, and one should continue to strive towards this".

(Meeting with National Majlis Amila Khuddam-ul-Ahmadiyya New Zealand on 1st November 2013, published in Daily Al Fazl Rabwah 30th November 2013)

Bud Rusumaat

LAJNA IMA'ILLAH CANADA

Do's & Don'ts

FOR ORGANIZING A MEHNDI EVENT

As advised by Khilafat, Islamic Wedding Events should reflect **simplicity & modesty**

Avoid excessive and lavish spending and uphold the sanctity of this blessed occasion by focusing on prayers and observing proper pardah. Golden rule: If the Holy Prophet (sas) didn't do it, neither should we!

check here! ← FOR THE DETAILED BOOKLET

USE THIS CHECKLIST

- ✓ Arrange a small party for women only that can be held at home for the bride - there is no mehndi for the groom
- ✗ There should not be excessive spending (ex. Lavish dinners, mehndi invitation cards, multiple dholak programs, stage decorations, etc.)
- ✓ Invite the bride's friends to the mehndi
- ✓ The female family members of the groom can hold a women's only function, such as a Dholak - the groom or other male family members should not attend
- ✗ Men should not attend the mehndi function OR the Dholak function
- ✓ Songs should be sung or music played containing decent language and prayers
- ✗ Songs that are vulgar or contain words that go against the unity of God should not be played or sung
- ✗ The music and singing should not be so loud that it can be heard outside the house
- ✓ Play a drum while singing
- ✗ Dancing is not permitted, even amongst women

LAJNA IMA'ILLAH CANADA

Do's & Don'ts

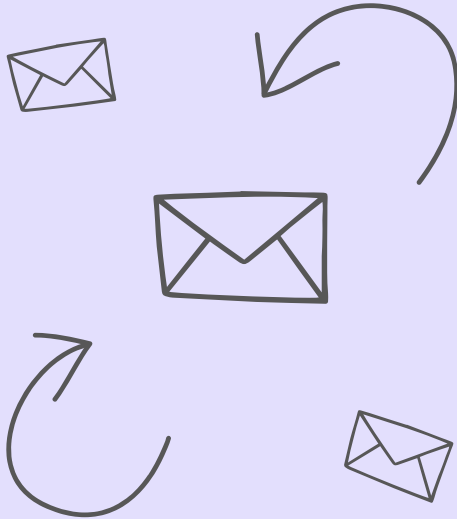
FOR A WEDDING/WALIMA EVENT

As advised by Khilafat, Islamic Wedding Events should reflect **simplicity & modesty**. Avoid excessive & lavish spending & uphold the sanctity of this blessed occasion by focusing on prayers & observing proper pardah. Golden rule: If the Holy Prophet (sas) didn't do it, neither should we!

- ✓ Focus on prayers and Zikre ilahi (i.e. Remembrance of Allah)
- ✗ Refrain from showing off, such as by displaying the bride's gifts and dowry (burri & jahaz)
- ✓ Create a budget and stick to it! Avoid going into debt when paying for the wedding
- ✗ Avoid unnecessary spending such as extravagant decorations, lavish clothing, expensive hallis, fireworks, rose petals, lavish buffet, giving clothes to the bride's in-laws
- ✓ Make a financial contribution to Maryam Shaadi Fund
- ✓ Include on the wedding card: guest arrival, program start time, and Family Photo session time
- ✗ Do not write "No boxed gifts" on the wedding invitation or have a wedding registry
- ✓ Remember to invite Lajna who may not have any family or who are not well off
- ✓ The bride should observe proper pardah once she leaves her home or salon to come to the hall
- ✗ Men should not walk the bride into the ladies hall, including the groom, father, brothers, etc
- ✓ Female family members can sing the couplets from the Nazam "Mahmood ki Ameer" as the bride enters the ladies hall
- ✗ No music should be played during the wedding
- ✗ DJ should not be hired
- ✓ Have a simple agenda that includes tilawat, nazam and dua; there's no need to have speeches
- ✗ Avoid unislamic customs & traditions, such as:
 - bridal showers, bachelorette parties
 - hiding the groom's shoes
 - putting a garland around his neck
 - presenting milk to him
 - cake cutting
 - bridesmaids & flower girls
- ✓ Do hire a female photographer/videographer for the ladies side
- ✗ Do not have male photo/videoographers/waiters on the ladies side
- ✓ Female photographer on the ladies side should be mindful of asking guests first before taking their picture
- ✗ Guests should avoid taking pictures/making videos with cell phones as it compromises the Pardah of other guests

check here! ← FOR THE DETAILED BOOKLET

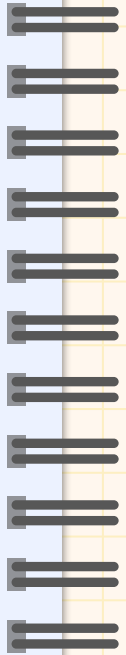
Book one on one meeting link



Local Waqifaat InCharge Sahiba can **book 1 on 1 Meeting with National Department** if any clarification needed + review Report + review Waqf-e-Nau Tajnid or any help in any aspect of Waqf-e-Nau Department.

https://calendar.google.com/calendar/u/0/appointments/schedules/AcZssZ2I9cCaEj-nmuV-jBVMX8R4ITAXqkAPRd82ZVeeW_aRvZrxxlfsAJETsGWqlZcSfOBx8ArlsOf9

How to bring Members closer to Jama'at? Our Responsibility



How should Muslim women cover themselves when they leave their homes?



Clip 1: This Week With Huzoor - 16 June 2023

General Reminders for Waqf-e-Nau In Charge



Pray to Allah for your Dept, your duties and your Waqifaat.



Our purdah should be according to the Quranic teaching



Write to Syedna Huzoor Anwar (aa) regularly requesting prayers and guidance



Check Lajna.ca email and google chat twice a day



Watch MTA to increase our knowledge



Don't delete data from Lajna.ca account & No recording for Virtual Meetings

Guidance for Waqfnau Secreteries/In Charges:

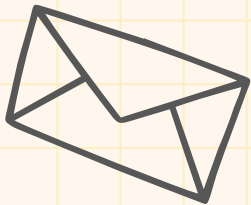
<https://www.waqfenuintl.org/guidance-for-secretaries/>

Letter to Huzoor-e-Anwar

This portal is a direct link to write a letter to Huzoor-e-Anwar (atba). You will have to login to your Ahmadiyya portal (which you use to pay chanda as well) and directly write a letter to him. 1 letter per month

<https://psletters.com/>

Share this with
Waqifat & their
Mothers



<https://www.alislam.org/contact/#letter>

Waqf-e-Nau Department: Social Media



Youtube

<https://www.youtube.com/@waqifantnaucanada>



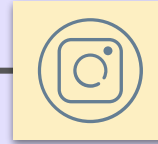
X

Waqf-e-Nau
Canada
(@WaqfenauCanada)



Instagram

Waqfnau Canada:
https://www.instagram.com/waqfenauCanada?utm_source=ig_web_button_share_sheet&igsh=ZDNlZDc0MzIxNw==



Instagram

WaqfenauIntl:
<https://www.instagram.com/waqfenauintl/>

Tajnid

Step 1

Click "Drive" from your Lajna.ca email account

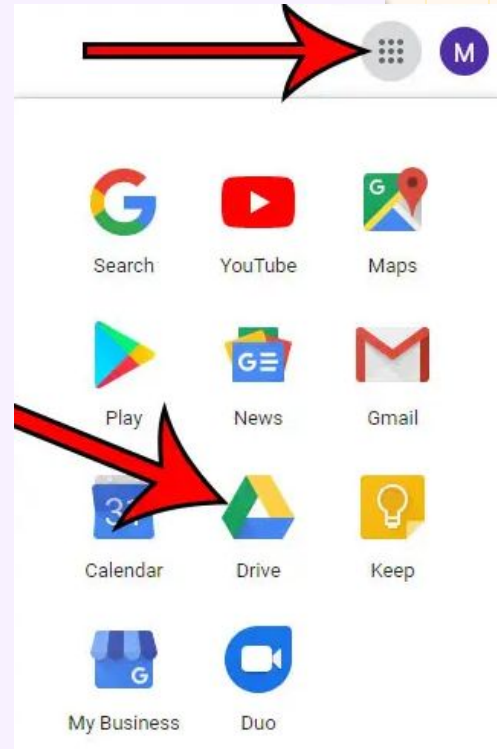
Step 2

Click "Shared with me"

Step 3

Click Folder "Majlis Name Waqifaat 2025-2026"

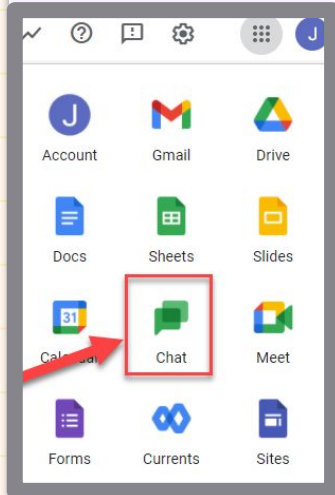
- 1). 3 Waqifaat Tajnid List
 - a. Under 7 Waqifeen Boys
 - b. Under 7 Waqifaat Girls
 - c. 7 - 14 Waqifaat
 - d. 15+ Waqifaat
- 2) Majlis Data Collection Sheet
- 3) Waqifaat Syllabus Book
- 4) Confirmation Form
- 5) Self Study Presentation



Communication

Step 1

Click "Chat"



Step 2

Click "Spaces" for
Group Chat

Step 3

Click "Waqifat
Local In Charges"

Step 4

Like the message to
confirm you have read
the message



Enrolment in Canadian Waqf-e-Nau Tajnid



Every Immigrant or newborn need to register in Wafnau Canadian Tajnid available at www.waqfnau.ca

https://docs.google.com/forms/d/e/1FAIpQLSd_9xgCX1liK9HtAry08LIGIWroqG8CB_b2JN060VJsFDznVg/viewform



For any members that have moved out:
<https://www.ahmadiyya.ca/form/request-change-address>

How to enroll to Waqf-e-Nau Scheme:

<https://docs.google.com/presentation/d/1L9u3yw6nqobSo5ofG5YNPfshXrld3MZ5oDjTC2lFgg/edit?usp=sharing>

Copy a lesson Plan

Click File

Select “Make a Copy”

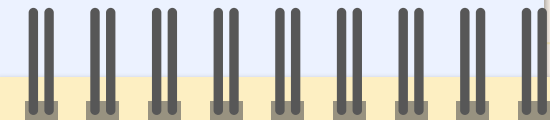
Select 'Entire Presentation'

Save it with you Majlis Name in 15+ Lesson
Plan folder

Waqf-e-Nau Department

In 2009, our beloved Imām, Hazrat Khalīfatul-Masih V (may Allah be his Helper!), had granted gracious approval for appointment of an “In-charge Waqifaat Nau”, under the supervision of National Sadr, Lajna Imā’illāh Canada who shall be responsible to carry out activities for Waqifaat Nau in accordance with National Secretary Waqf Nau’s instructions

National Waqf Nau Dept. in Canada serves under the supervision of National Secretary Waqf Nau of Jamā’at. National Waqf Nau Department is also responsible for activities of Waqifaat Nau.



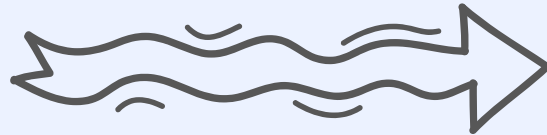
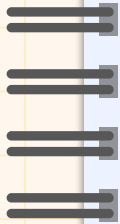
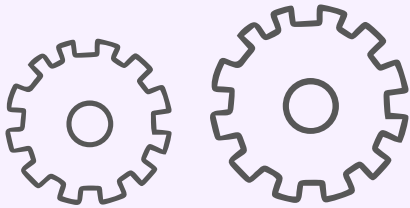
Local Waqifat In-charge is not part of the Local Amila. Only attend Amila meeting if permission given by Local Sadr Sahiba.



01

Instructions

Recent instructions from London, UK



Recent Instruction from London Markaz

3 Seminars July 2025 - June 2026

Following are the approved topics for this year;

1. The Responsibility of Waqifeen-e-Nau (Covered at National ijtima)
2. "Consider the Service of Faith as a Blessing from God" Waqifeen-e-Nau should dedicate themselves for the service of the Jama'at (Feburary Ijlas)
3. Career Planning/ Counselling of Waqifeen-e-Nau (15 November)
 - Waqifeen-e-Nau should be taught the Waqf-e-Nau syllabus through Waqf-e-Nau classes. (Instructions Huzoor Anwar (ABA) 07.07.2024)
 - Huzoor Anwar (Aba) has graciously selected the following book of the Promised Messiah (as) for Waqifeen-e-Nau above the age of 15 and for those who have completed their Waqf-e-Nau syllabus to study this year. "The Need for the Imam"

Additional Study Material from London Markaz

On the 05th July 2025, the national amila of Jama'at-e-Ahmadiyya UK had the honour of a mulaqat with Huzoor Aqdas(aba), in which he gave the following instructions to the National Secretary Waqf-e-Nau UK:

"Huzoor(aba)" instructed to collect comprehensive data on all members of the Waqf-e-Nau scheme: the total number (within your countries of both Waqifeen-e-Nau and Waqifaat-e-Nau), how many are employed, how many work for the Jama'at and how many are students in university, are studying A levels or GSCE's? Furthermore, how many Waqifeen-e-Nau are in primary school, infants and how many are below 7? You should have all this information.

Moreover, the Waqf-e-Nau syllabus should be distributed to them and to assess how many have studied it. The department should also evaluate the level of cooperation from parents and identify which local Waqf-e-Nau secretaries are supportive, active and which are inactive, so the latter may be replaced.

Huzoor(Aba) emphasised the need to devise methods for their tarbiyat and training, how can we connect them with Allah and to draw their attention towards studying the Holy Quran and Jama'at literature in addition to their syllabus. Huzoor(aba) noted that the syllabus only extends to the age of 21 and that the department must consider what to prescribe for those who are older."

The background features a light cream color with decorative elements. On the left, there are stylized brown leaves and small pink flowers. On the right, there are more brown leaves and a vertical orange brushstroke. The title is centered in a dark grey serif font.

Guidance of Khilafat

Mental health, youth and non-Muslim counsellors

An *amila* member raised concerns about the rise in mental health issues among youth. She noted that when parents send their children to non-Muslim psychologists or counsellors, the advice given can sometimes be contrary to Islamic teachings.

Huzoor^{aa} first advised that members of the Waqf-e-Nau scheme should be encouraged to pursue education in fields like psychiatry to produce our own Ahmadi Muslim experts. He acknowledged that some counsellors promote concepts contrary to Islamic values, such as those related to gender identity.

3 Waqifaat Groups

	Under 7 Waqifaat & Waqifeen	7-14 Nasirat & Waqifaat	15+ Waqifaat
Which level?	LOCAL LEVEL 30 minutes class only	LOCAL LEVEL	LOCAL LEVEL 1 hour class
Where is the syllabus?	Girls(4-6) & Boys(4-6) https://www.waqfnau.ca/age-4-14-syllabus-monthly-checklist/	Nasirat https://www.waqfnau.ca/age-4-14-syllabus-monthly-checklist/	Lajna https://www.waqfnau.ca/blog/2019/04/04/canadian_breakdown_15_plus_semester_1_and_up_to_semester_11/
How many classes?	1 Class per month	2 Classes with Nasirat 1 GBM/Jalsa	1 Class per month 45-60 min short social from National Department once per Quarter



15+ Monthly Calendar

Calendar Year 2025-2026

October 2025

- 15+ Waqifaat Virtual Class by National Department on October 30th (Thursday)



November 2025

- 15+ Waqifaat Local Level Class
- Annual Assessment
- 15+ Waqf-e-Nau Seminar at the UT x AMSA (Academic Fair) For All GTA Regions

December 2025

- 15+ Waqifaat Local Level Class



January 2026

- 15+ Waqifaat Virtual Class by National Department on January 29th (Thursday)

February 2026

- 15+ Waqifaat Local Level Class
- Waqf-e-Nau Ijlas at Regional Level + Seminar

March 2026

- 15+ Waqifaat Local Level Class





April 2026

- 15+ Waqifaat Virtual Class by National Department on April 30th (Thursday)

May 2026

- 15+ Waqifaat Local Level Class



June 2026

- 15+ Waqifaat Local Level Class



July 2026

- 15+ Waqifaat Local Level Class
- Trip/Outing



August 2026

- 15+ Waqifaat Local Level Class
- Skill Class



September 2026

- 15+ Waqifaat Virtual Class by National Department on September 3rd (Thursday)



Announcement at Local GBM (2 times in October - Sept)

**Presentation will be shared with you
in shared drive folder with Local Sadr
& Local Waqifaat In-Charge**



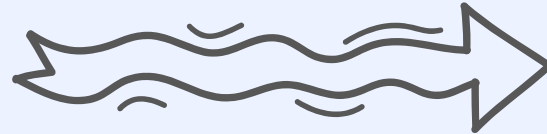
02

Dedicate

Unborn child

Guidance for Waqfnau Parents:

<http://www.waqfnau.ca/blog/2016/05/10/instructions-for-parents-urdu/>



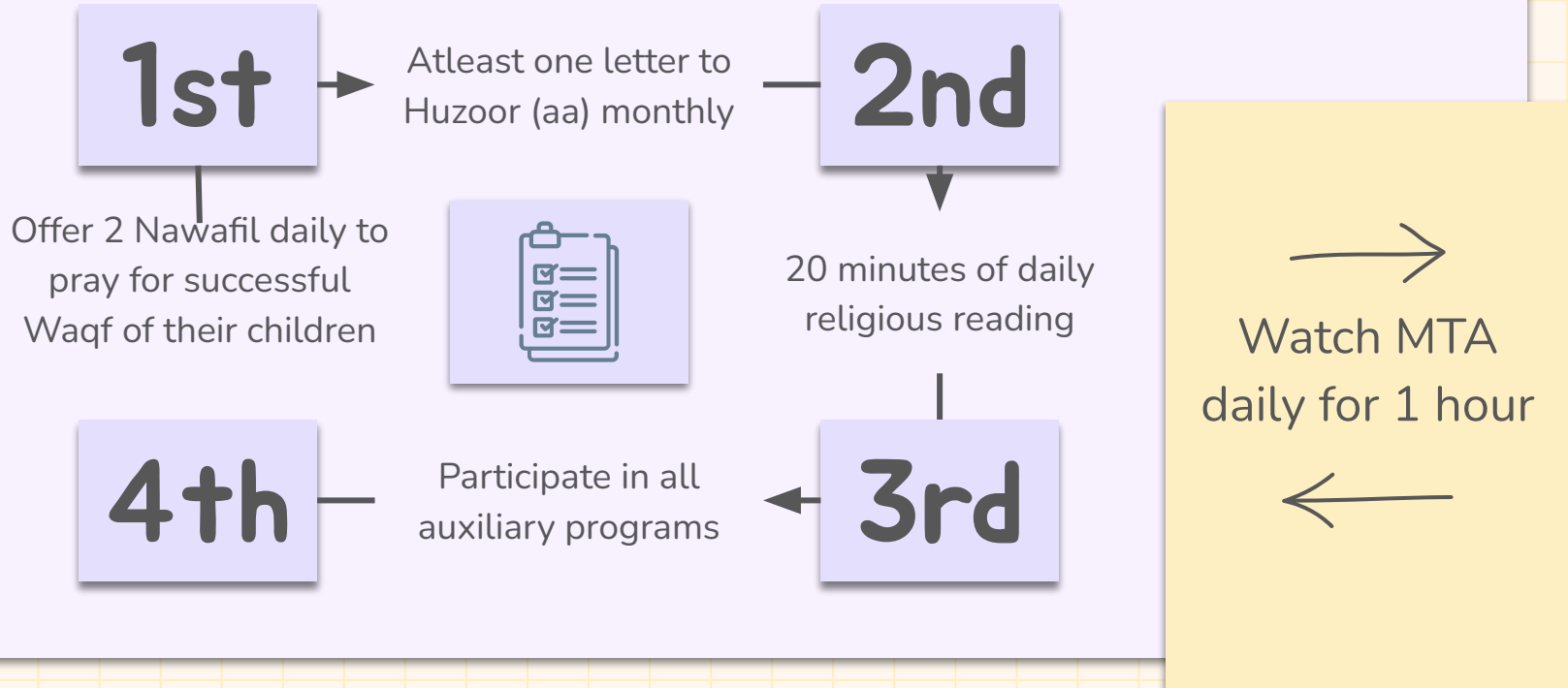
Before & After Birth

- **Dedicate Unborn Child:** Inform Lajna members that those who wish to dedicate their unborn child for the cause of Ahmadiyyat, must write to Hazrat Khalīfatul-Masih (may Allah be his Helper!) before the birth of their children for approval. Both parents must sign the letter. Electronic Letter to Huzoor Anwar can now be sent using the International Waqf Nau website at the following link: A sample template has been attached at the end of this document. <https://www.waqfenaintl.org/letter-to-huzoor/>
- **After approval from Huzoor Anwar(aa)**, Mothers must save the important documents of “Approval of Waqf” in Waqf Nau Portfolio. These Portfolios can be obtained by contacting National Waqifaat Nau In Charge

Before & After Birth

- SEND BACK FILLED FORM: Parents who have received approval from Huzoor Anwar(aa), must fill the forms (sample form has been attached at the end of this document) which they receive from London at the time approval soon after birth and SEND BACK to London Markaz
- Delay in submitting the forms can cause complications at later stages.

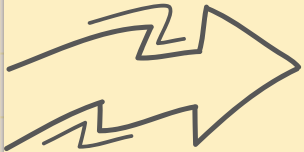
Mothers as a Role Model



Counselling Session with Mothers

Age Group

For 0-2 years old
Waqifaat and Waqifeen



Can be done
during Under 7
class for boys
and girls or over
the phone

Steps to follow

1st

Educate mothers about Waqf-e-Nau
Application Process with UK

2nd

Help fill Canadian Waqf-e-Nau Tajnid
form once Hawala number received

3rd

Set up Portfolio with Waqf-e-Nau
letter, any communication with UK
Markaz, Immunization record

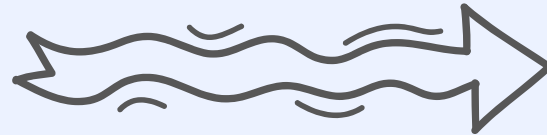


03

Waqf-e-Nau

Syllabus for Age 7 and Under

<http://www.waqfnau.ca/age-4-14-syllabus-monthly-checklist/>



Waqifaat & Waqifeen under 7

Mothers need to be actively training their young Waqifaat according to guidelines provided by Hazrat Khalīfatul-Masih (may Allah be his Helper!) in the form of **Syllabus books by UK** as well as Huzoor`s classes on MTA. Please ensure all Waqf Nau mothers have syllabus books. Online versions can be accessed at:

<https://www.waqfnau.ca/blog/2016/04/26/uk-syllabus/>

30 min once a month Class for Under 7 Girl & Boys

Assessment Structure for Waqifaat Age 4-14, Waqifin Age 4-6

Age 5-6

Syllabus Assessment Age 5-6- Step by Step Guide

- Ensure all mothers have copy of Monthly Syllabus Checklist according to her child's age.
- Send "Weekly Reminders" to mothers that they should be sitting with their Waqf Nau children for at least 20 minutes daily to go over religious content as prescribed for the month (according to Monthly Checklist).
- Remind mothers, If child has covered syllabus for the month, mother needs to move forward to the next part of the syllabus.
- Set a date (with permission from Local Sadr sahiba) during last week of every second month when individual Assessment will be performed over phone.
- Inform mothers about the date from the beginning of month.
- Marks: During Assessment, please give marks to the child according to the marking scheme in Checklist. Record age and marks for all children.
- Report: Indicate the number of children who complete the Assessment in Section 1 and 3 of Local Monthly Waqifât Report.

Ask the mother following questions in Monthly Assessment:

Does mother offer Namaz, recitation of the Holy Quran in front of her Waqf Nau children so they can follow a righteous model?

Does mother sit with her Waqf Nau child 15-20 minutes daily to go over religious content as prescribed in child's Syllabus (Monthly Checklist)?

Did mother write at least 2 monthly letter to Huzoor Anwar for the waqf of her children?

Does Waqf Nau child has a Portfolio? Is it updated?

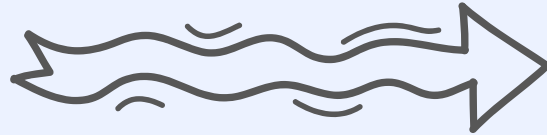
To be performed by Local
Waqifaat-e-Nau In Charge,
every month

04

Waqf-e-Nau

Syllabus for Age 7-14

<http://www.waqfnau.ca/age-4-14-syllabus-monthly-checklist/>



Ask the mother following questions during Monthly Assessment:

Does mother offer Namaz, recitation of the Holy Quran in front of her Waqf Nau children so they can follow a righteous model?

Does mother sit with her Waqf Nau child 15-20 minutes daily to go over religious content as prescribed in child's Syllabus Checklist?

Does Waqifa has an Updated Portfolio?

Has she subscribed to Maryam and Ismail Magazine for her Waqf Nau children?

Does she ensure regular reading from Maryam Ismail Magazine and try to finish the magazine during one quarter (before next magazine arrives)?

Ask the Waqifa (Age 7-9) following questions during Monthly Assessment:

How many daily prayers you offer regularly?

Do you recite Holy Quran daily?

Did you write at least two monthly letters to Huzoor Anwar during the past 2 months?

How many Friday Sermons you listened to during the 2 months?

Ask the Waqifa (Age 10-14) following questions during Monthly Assessment:

Do you offer 5 daily prayers regularly?

Do you recite Holy Quran daily? (Nazira? Or with translation?)

Did you write at least two monthly letters to Huzoor Anwar during the past 2 months?

How many Friday Sermons you listened to during the last 2 months?

Waqifaat 7-14 Age Group

1. **Waqifa to attend regular Nasirat Classes & Cover Talim Syllabus in Nasirat Class**
2. **3 Classes a month** : (2 Regular Nasirat/Waqifaat Classes & 1 will be Jalsa or GBM in which 10min will be given to Waqifaat/Nasirat)
3. Local Waqifaat Incharge is responsible to LISTEN & CONFIRM Waqifa Talim Syllabus is memorized by each Waqifa in Majlis

Waqifaat 7-14 Age Group

Age 7-14

Syllabus Assessment - Step by Step Guide

- Ensure all mothers have copy of Monthly Syllabus Checklist according to her child's age.
- Send "Weekly Reminders" to mothers that they should be sitting with their Waqf Nau children for at least 20 minutes daily to go over religious content as prescribed for the month (according to Monthly Checklist).
- Remind mothers, If child has covered syllabus for the month, mother needs to move forward to the next part of the syllabus.
- Set a date (with permission from Local Sadr sahiba) during last week of every second month when individual Assessment will be performed over phone.
- Inform mothers about the date from the beginning of month.
- Marks: During Assessment, please give marks to the child according to the marking scheme in Checklist. Record age and marks for all children.
- Report: Indicate the number of children who complete the Assessment in Section 1 and 3 of Local Monthly Waqifāt Report.

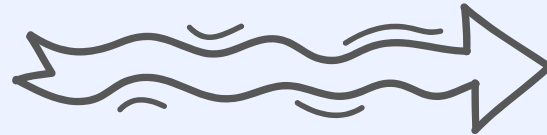


05

Waqf-e-Nau

Syllabus for 15+ Lajna
Waqifaat-e-Nau

Self Study Online Program



15+ Lajna Waqifaat

Reminders

1. **15+ Waqifaat Reconfirmation Form** : Every Waqfa MUST fill reconfirmation to continue her Waqf, National Waqifaat Department is making calls since Oct, Inform you Waqifaat to answer National Department.
2. **Completion of Education**: Fill `Professional Particulars form - Due 30 Nov,2024
3. 15+ Career Counseling: Arrange a “Counselling Session” starting grade 10
4. Self Study Program:
 - 12 semestres
 - Semester Exams should be conducted every six months
5. Socials: 1 Class per month and Quarterly National Virtual Class

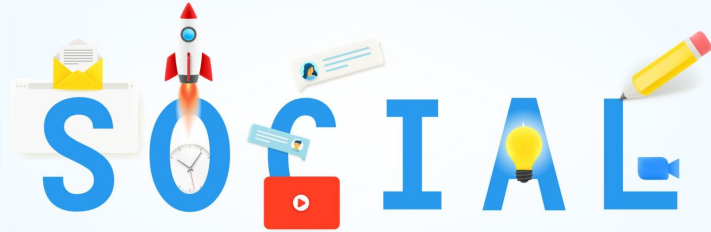


15+ Lajna Waqifaat Socials

1 Waqifaat Social per Month and it will include:

- Recent guidance of Khilafat
- Small Topic to Cover
- In Person
- Discussion
- Potluck
- Teach Educational skill

The Quarterly Virtual Class at National Level is 45-60 minutes and for that month you will not conduct local 15+ Waqifaat class



15+ Syllabus: Semester 1 - Semester 11

http://www.waqfnau.ca/blog/2019/04/04/canadian_breakdown_15_plus_semester_1_and_up_to_semester_11/

Self Study Contact:
Natteam1.Waqfnau@waqfnau.ca

STEP BY STEP
'How to Study':

1).

https://drive.google.com/file/d/1ol4n89oXVNJRDet5gR5bUUPe9gMv0m4k/view?usp=drive_link

2).

https://drive.google.com/file/d/1QyDo5l6_FAEXbUU-YW8Fsgcj3yGt4efd/view?usp=drive_link

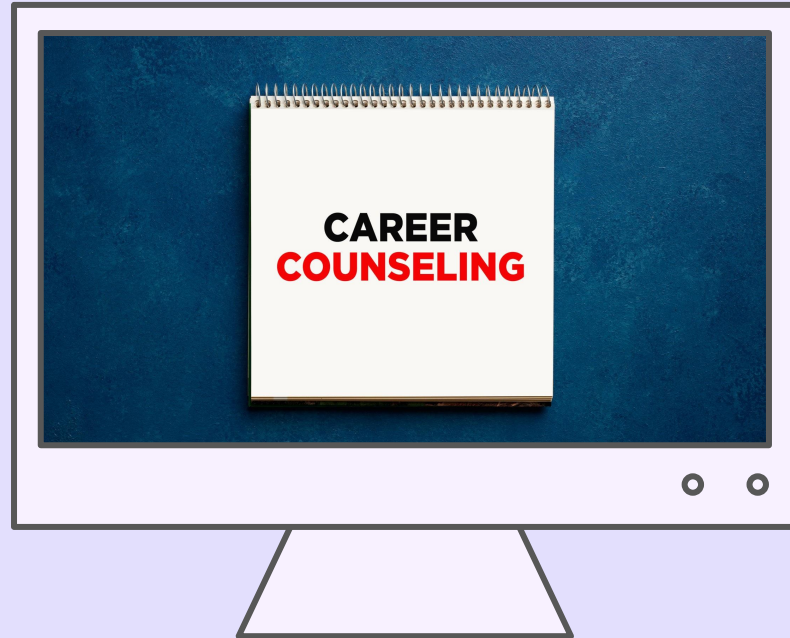
Career Counseling

Email: Careerguidance@waqfnau.ca

https://docs.google.com/forms/d/e/1FAIpQLSd9r69ACVnxJVB7gzupkTWC4mqN_f9z6nm-TwWWDwzRUgTPzg/viewform

Career Guidance from
Huzoor-e-Anwar (aa):

<http://www.waqfnau.ca/blog/2016/04/26/career-brochure/>



Waqifaat Reconfirmation

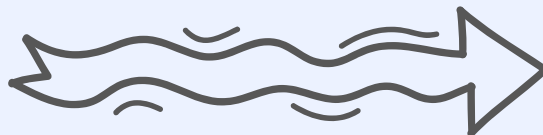
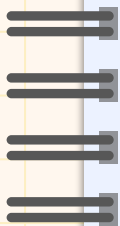
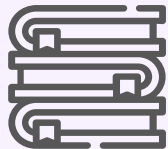
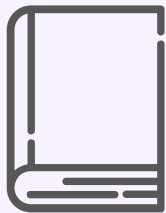
Reconfirmation 1	Age 15	http://www.waqfnau.ca/wp-content/uploads/2016/05/Re-Confirmation-forms-15-yrs1.pdf
Reconfirmation 2	Age 18	http://www.waqfnau.ca/wp-content/uploads/2023/09/Re-Confirmation-forms-18-years.pdf
Reconfirmation 3	After completing studies	http://www.waqfnau.ca/wp-content/uploads/2023/09/Re-Confirmation-forms-18-years.pdf



06

Annual Assessment

For All Age Groups



Annual Waqf-e-Nau Assessment 2025

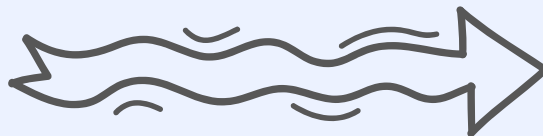
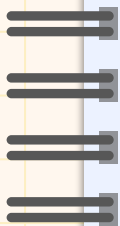
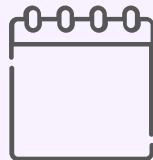
- According to instructions from London Markaz, ALL Waqifin/Waqifāt need to be assessed in the form of an Exam for their religious knowledge, as per their Nisab from London Markaz.
- For current year, Waqf Nau Department Canada requires Lajna to arrange for an Annual Assessment for all Waqifin
 1. Age 4-6 and Waqifāt
 2. Age 7-14 Waqifaat Nasirat
(Will only do quarterly Exam during Nasirat/Waqifaat Classes)
 3. Age 15-38 at Local Level

Selecting any date in
November 2025.
InshaAllah. Please inform
mothers ASAP

07

Monthly Reports

and Annual Survey



Annual Survey 2025

1. Please ensure report is submitted Monthly.

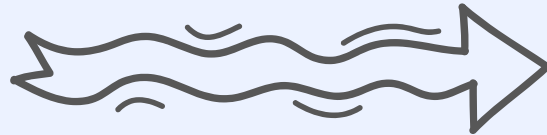
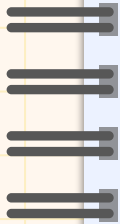
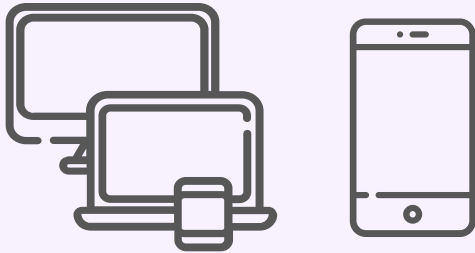
2. Review Report

<https://www.lajna.ca/reports/system/login.php>

3. Check for Feedback/Marks Monthly

08

Social Media Platforms



Waqf-e-Nau Website



UK: <https://www.waqfenauintl.org/>

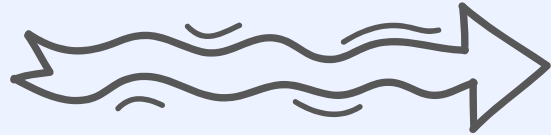
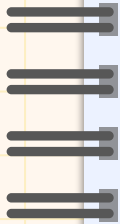
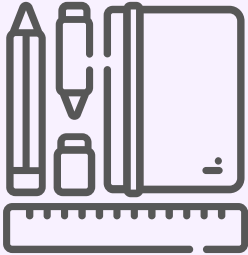


CANADA: www.waqfnau.ca

New: It is now possible for parents to enrol children in Canadian Waqf Nau Tajnid online. The link is available on www.waqfnau.ca. Picture is shown above.

09

Waqf-e-Nau Magazines



Waqf-e-Nau Magazine

Subscribe to Maryem Magazine

- Quarterly Magazine
- Published in London
- For Waqifaat Nau across the world

Write & Send

- Quality articles,
- Poems
- Interesting incidents for Magazine

Email your writings: maryammagazine@waqfnau.ca

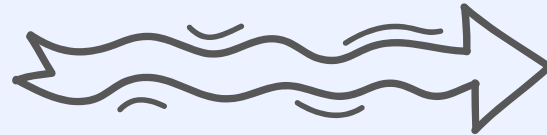
****Pay Subscription at AMJ DONATION PORTAL - Click Add Donation - Check out as any other donation**



10

Waqf-e-Nau Portfolios

To be checked at Annual
Assessments



Waqf-e-Nau Portfolios

01

All Waqifāt can purchase and maintain their own Waqf Nau Portfolios.

02

The binders are designed by National Waqf Nau Department of Canada to assist Waqf Nau members

03

These Portfolios should be checked by Local Sadr sahiba in “Local Assessment Sessions” and also during Annual Assessments.

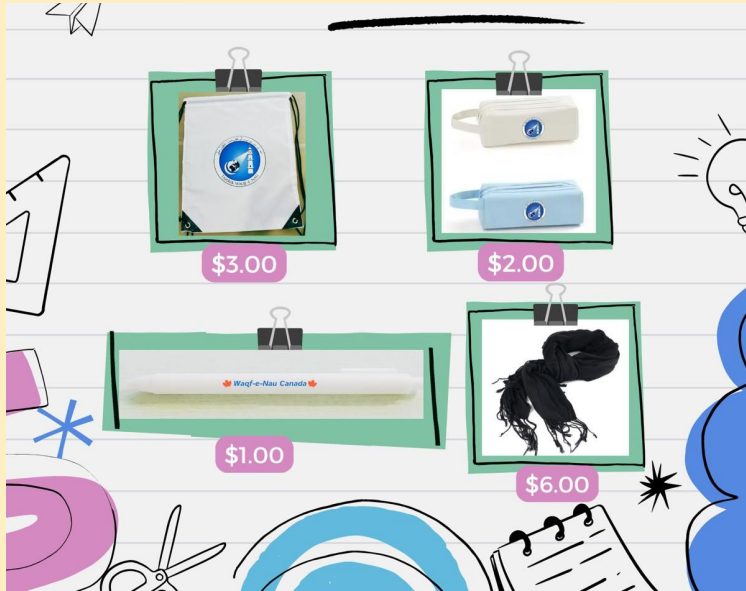
04

Portfolio Cost : \$8 (Text at 647-961-4838 to place order, 2 week notice required)

Portfolio should include:

- Confirmation Letter
- Re confirmation letter
- Letter to Huzoor (aa) + Replies
- Religious Achievement, Academic Achievement, Annual Academic Report Cards
- Immunization forms
- Annual Assessment Results
- 15+ Self Study Exam Results

Waqf-e-Nau Merch to Purchase





Jazakumullah

Remember to Pray for Your
Department & Your Waqifaat Daily.
May Allah always keep all Ahmadi's
in His divine Protection (Ameen)